

Translation Requisition Form
Regulatory Compliance Unit, RIHES

Job Received Date: Requested Completion Date:

1. Client Name:

2. Telephone Number: Email:

3. Project: 1. NIH project.....

ACTG.....

MTN.....

IMPAACT.....

HPTN.....

2. Non NIH project (RIHES).....

3. Fac. of Medicine.....

4. Others.....

4. Job Description: Number of Page(s)

5. Type of Service: Translation Thai to English English to Thai

Back translation Thai to English

Editing Thai English

**Please Send the word file (*.doc or .docx) to boonlure@rihes.org*

6. Job Delivery by: E-mail Self Pick Up

RCU Staff Only

Job No.

Translator..... Completion Date.....

Service Fee Translation.....Page(s) xBaht/Page =.....Baht

Back translation.....Page(s) xBaht/Page =.....Baht

Editing.....Page(s) xBaht/Page =.....Baht

Total..... Baht

Financial Staff Only Payment date.....Receipt No.....